

**Jonesville Downtown Development Authority
Regular Meeting
Minutes of July 9, 2024**

Present: Don Toffolo, Anthony Smith, Gerry Arno, Penny Sarles, Joe Ruden, Mary Ellen Sattler and Abe Graves.

Absent: Chris Fast and one vacancy

Also Present: Larry Hummel, Fleis and Vandenbrink and Manager Jeff Gray

Chairman Don Toffolo called the meeting to order at 8:30 a.m.

Joe Ruden made a motion and was supported by Anthony Smith to approve the agenda as presented. All in favor. Absent: Chris Fast. Motion carried.

Gerry Arno made a motion and was supported by Joe Ruden to approve the minutes of the May 14, 2024 regular meeting. All in favor. Absent: Chris Fast. Motion carried.

Anthony Smith made a motion and was supported by Mary Ellen Sattler to accept the May 31, 2024 financial reports. The reports show assets, liabilities, and fund balance as of May 31, 2024, and revenue and expenditure activity for the month of May and fiscal year-to-date. All in favor. Absent: Chris Fast. Motion carried.

Larry Hummel with Fleis and Vandenbrink presented various tree species, concrete treatments, and seat wall options that can be chosen as part of the Chicago Street pavement resurfacing, road diet, and streetscape improvement project, which will be completed in 2025.

Larry showed certain tree species that MDOT allows in state highway rights of way, explaining that one or several varieties can be chosen. Joe Ruden made a motion and was supported by Abe Graves to choose Musashino Columnar Zelkova and Armstrong Gold Maple. All in favor. Absent: Chris Fast. Motion carried.

Larry presented various concrete treatments that can be used to replace the existing stamped concrete and brickwork. Penny Sarles made a motion and was supported by Abe Graves to choose a contrasting color concrete with no stamping. All in favor. Absent: Chris Fast. Motion carried.

Larry presented various seat walls that can be chosen as part of the project. Mary Ellen Sattler made a motion and was supported by Anthony Smith to purchase portable benches instead of having seat walls. All in favor. Absent: Chris Fast. Motion carried.

Discussion also included planting low-maintenance and hardy perennials in the landscape areas, ensuring that we have electricity in the tree wells, and incorporating irrigation for the flower pots.

Larry said that he will be available for the August 6th special meeting with updated plans. He also stated that they will submit 70 – 75% complete plans to MDOT by August 22nd, another preliminary submittal by October 30th, and that final submittal is due by December 6th.

Abe Graves made a motion and was supported by Anthony Smith to set a special DDA meeting for August 6th at 8:30 a.m. in the Jonesville Police Department Conference Room. Downtown business owners will be invited for input. All in favor. Absent: Chris Fast. Motion carried.

Penny Sarles made a motion and was supported by Abe Graves to schedule the South Parking Lot Improvement Project for Summer 2026, since the Streetscape Project will occur in 2025. All in favor. Absent: Chris Fast. Motion carried.

Penny Sarles made a motion and was supported by Joe Ruden to recommend appointing Rick Jenkins with Stoll Construction to fill the DDA vacancy. All in favor. Absent: Chris Fast. Motion carried.

Manager Gray provided updates regarding the progress of the Tag Line design, the former Klein Tools building, and downtown blight enforcement.

Don Toffolo thanked Cindy for another successful Recreation season. He stated that he coached two teams, and that he thought everyone enjoyed themselves.

The next scheduled special meeting is Tuesday, August 6, 2024 at 8:30 a.m., in the Jonesville Police Department Conference Room.

Joe Ruden made a motion and was supported by Penny Sarles to adjourn the meeting at 9:42 a.m. All in favor. Absent: Chris Fast. Motion carried.

Submitted by,

Lenore Spahr
Deputy Clerk